

PRIVACY STATEMENT

Novius, Adviesgroep voor Informatie & Organisatie BV (hereinafter referred to as Novius) is committed to respecting your privacy. In this privacy statement, we provide clear and transparent information on what data we collect from you and how we handle this personal data. We make every effort to safeguard your privacy and therefore store your personal data with due care. In all cases we comply with the applicable laws and regulations, including the AVG (Algemene Verordening Gegevensbescherming).

WHAT PERSONAL DATA ARE PROCESSED BY US

If you use our services, have requested information regarding our services or have filled out the contact form on our website, if provided by you, we will store the personal data below:

- Your initial(s), first name and last name
- Your job title
- Your address information
- Your phone number(s)
- Your email address(es)

WHY DO WE NEED THIS DATA

We keep your personal data in order to be able to contact you in the context of order fulfillment, relationship management and commercial processes.

HOW LONG NOVIUS ADVIESGROEP VOOR INFORMATIE & ORGANISATIE B.V. STORES DATA

Novius Adviesgroep voor Informatie & Organisatie B.V. does not retain your personal data longer than necessary to maintain contact with you.

SHARE WITH OTHERS

Novius Adviesgroep voor Informatie & Organisatie B.V. will never provide your personal data to third parties unless this is necessary for the execution of an agreement concluded with you or to comply with a legal obligation.

MAPPING WEBSITE TRAFFIC

On our website, general visit data is recorded, including the IP address of your computer, the time of retrieval and data sent by your browser. This data is used solely to improve the operation of our website and is never disclosed to third parties.

GOOGLE ANALYTICS

We use Google Analytics so that Google can inform us about visits to our website and the effectiveness of our recruitment campaigns. To this end, the information obtained with Google Analytics, including your IP address, is stored on Google servers in the United States. Please read Google's privacy policy for more information. You will also find Google Analytics' privacy policy [here](#). Google may provide the information obtained to third parties if Google is legally required to do so or insofar as third parties process the information on Google's behalf. We have no influence on this and have not given Google permission to use Analytics information obtained via Novius for any other service.

VIEW, MODIFY OR DELETE DATA

You have the right to access, correct or delete your personal data stored by Novius. You can submit a request to this effect via novius.office@rhdhv.com. We will respond to such a request as soon as possible, but at the latest within four weeks.

PROTECTION

Novius takes the protection of your data seriously and has taken appropriate measures taken to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification.

If you have the impression that your data is not properly secured or there are indications of misuse, please contact us at novius.office@rhdhv.com.

CONTACT INFORMATION NOVIUS

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