



## **OBJECTIVE OF THE GRANTS**

The European Regional Committee (ERC) of the International Council for Laboratory Animal Science (ICLAS) awards Visiting Grants for Professional Development in laboratory animal science in Europe.

The objective of the Grants is to enable recipients to acquire new knowledge and/or technical competences in the care and use of laboratory animals. This can be achieved in one of the host institutions proposed by ICLAS or in an institution proposed by the applicant.

## **WHO CAN APPLY**

The Grants are available to individuals belonging to European ICLAS member organisations ([see list of ICLAS membership here](#) or contact [info@iclas.org](mailto:info@iclas.org) if you are not sure). Applicants in European countries/areas in the process of developing modern standards of animal care and use are particularly welcomed.

Grants are awarded for people who want to develop animal care or research role in the field of LAS (e.g. technician, animal facility manager, animal welfare officer, veterinarian, animal user scientist).

Adequate level of written and spoken English and/or the language of the country of the host institution is required. Preference is given to individuals who otherwise would not have access to funding for international travel and experience in activities of this kind.

## **WHAT DOES THE GRANT COVER**

The grant will cover the costs of transportation, accommodation, meals, and incidental expenses (the grant will not cover tuition fees). The total of the grant shall not exceed 2.000 €. Assistance can be provided in making travel and lodging arrangements in the area.

## **DEADLINE FOR APPLICATION**

The deadline for submission of applications is February 28<sup>th</sup> 2024. The decision of the committee will be communicated by April 1<sup>st</sup> 2024 and the period of each training will be agreed with the host institution. The grant will be available one year from the date of the award.

## **HOW TO APPLY**

Nominations or applications should be written in English and consist of the following,

- A cover letter which includes the candidate's career goals and a statement with detailed information on the reasons why the candidate is interested in attending this training. The statement should indicate what the applicants are hoping to gain, how they would use the knowledge and experience acquired, how that knowledge would be disseminated, where and to whom, and what benefits will be derived.
- A *Curriculum vitae*, maximum of 2 pages in length, with emphasis on laboratory animal science training and experience.
- A letter of recommendation from the employer, including commitment for salary support for the recipient during the training period or other assurance of similar financial support.
- At least one letter of recommendation from another professional familiar with the qualifications and professional interests and activities of the candidate.
- A detailed budget of the travel expenses (transportation, accommodation, meals, incidentals...).

### **Additionally**

- An acceptance letter from the host institution, if one is suggested by the applicant.

**It is important to note** that the applicant accepts that the data in this application will be incorporated into a file owned by ICLAS that can be shared with ICLAS representatives in order to perform the fellowship evaluation process. ICLAS will process the personal data provided in the application according to the privacy principles on the protection of natural persons with regard to the processing of personal data and on the free movement of such data.

Completed nominations or applications should be submitted by e-mail to [erc@iclas.org](mailto:erc@iclas.org).

### **REPORT AFTER THE VISIT**

The successful recipients are required to submit to ICLAS a short report on the visit within 4 weeks after their stay. The report should contain the following information, which will be provided as part of the report form.

- Purpose of the visit
- Description of the work carried out during the visit
- Description of the main results obtained
- Statement giving or denying permission to publish the report in the ICLAS website. If permission is granted, the grantee should ask the host institution for this permission too, and the response provided.
- Other comments (*if any*)

The report must be sent to [erc@iclas.org](mailto:erc@iclas.org) with the host institution in cc.

If agreed with the grantee and the host institution, ICLAS will publish the report on its website to help publicise the scheme. Examples of previous reports can be found on the [ICLAS site page](#). The report should not include any personal or confidential information of the host institution, unless it is authorised by the institute and the persons concerned. Please, provide evidence of the authorisation if such information will be included in the report.